

**National Association for the Advancement of
Colored People, Evanston Chapter Records
11122013.NAACPECR.AS**

Finding aid prepared by Angelique Schuler

This finding aid was produced using the Archivists' Toolkit

December 24, 2013

Describing Archives: A Content Standard

Shorefront Legacy Center

11/12/2013

2010 Dewey Ave

Evanston, IL, 60201

847-864-7467

shorefront@me.com

Table of Contents

<u>Summary Information</u>	3
<u>Biographical/Historical note</u>	4
<u>Scope and Contents note</u>	4
<u>Administrative Information</u>	4
<u>Related Materials</u>	5
<u>Controlled Access Headings</u>	5
<u>Cited Sources</u>	6
<u>Collection Inventory</u>	7
<u>Series I. Administrative Records</u>	7
<u>Series II. Election Records</u>	8
<u>Series III. Freedom Fund Banquet Records</u>	9
<u>Series IV. Youth Records</u>	9
<u>Series V. Collaborative Project Records</u>	9
<u>Series VI. Complaint Records, (RESTRICTED)</u>	11
<u>Series VII. Publications</u>	13
<u>Series VIII. Newspaper Clippings</u>	13
<u>Series IX. Photographs</u>	13
<u>Series X. Memorabilia</u>	14
<u>Addendum I. Additional Collection</u>	14

Summary Information

Repository	Shorefront Legacy Center
Title	National Association for the Advancement of Colored People, Evanston Chapter Records
Date [bulk]	Bulk, 1984-2005
Date [inclusive]	1903-2010, bulk dates 1984-2005
Extent	20.5 Linear feet
Language	English

Biographical/Historical note

The National Association for the Advancement of Colored People was founded in 1909, “to ensure the political, educational, social, and economic equality of rights of all persons and to eliminate race-based discrimination.” After the establishment of the national organization, smaller chapters were formed to provide a sense of community and belonging to the larger entity.

Founded in 1928, the Evanston Branch of the National Association for the Advancement of Colored People (NAACP) upholds the mission, “to ensure the political, educational, social and economic equality of minority group citizens of the United States and eliminate race prejudice... to remove all barriers of racial discrimination through the democratic processes” on both the national and local levels. The records within this collection begin in 1903 and span through 2010. The organization is involved in leadership for the Evanston’s black community.

Scope and Contents note

The majority of the records contained within this collection highlight the administrative responsibilities of the organization through meeting minutes, employment projects, community housing, youth involvement and programs, and discrimination issues facing the Evanston and North Shore community.

The collection is organized into ten series, “Administrative Records,” “Election Records,” “Freedom Fund Banquet Records,” “Youth Records,” “Collaborative Project Records,” “Complaint Records,” “Publications,” “Newspaper Clippings,” “Photographs,” and “Memorabilia.” These records include an “Addendum” which is located at the end of the collection.

Administrative Information

Publication Information

Shorefront Legacy Center 11/12/2013

Restrictions

Series VI. Complaint Records: names and addresses that have not been redacted from the records are currently restricted due to protect the privacy of the individuals. Series VI. Complaint Records: names and addresses that have not been redacted from the records are currently restricted due to protect the privacy of the individuals.

Processing Information note

Processed by CLIR funded Black Metropolis Research Consortium "Color Curtain Processing Project."
By Angelique Schuler, November 12, 2013 and Dustin Witsman. June 18th, 2012.

Related Materials

Related Archival Materials note

Edwin Jourdain Jr. Papers, Shorefront Legacy Center Faith Rich Papers, Chicago Public Library Special Collections Henry W. McGee Papers, Chicago History Museum Second Baptist Church Records, Shorefront Legacy Center

Controlled Access Headings

Geographic Name(s)

- Chicago, Ill.
- Evanston (Ill.)

Subject(s)

- African Americans--Illinois--Evanston.
- Civil rights--America.
- Evanston (Ill.)--History.
- National Association for the Advancement of Colored People--History--20th century.
- National Association for the Advancement of Colored People. Freedom Fund Program

Cited Sources

National Association for the Advancement of Colored People. "NAACP: 100 Years of History." Last modified 2012. <http://www.naACP.org/pages/naACP-history>

Series I. Administrative Records,**Collection Inventory****Series I. Administrative Records, 1965-2002, undated****Scope and Contents note**

Administrative Records are separated into three subseries; "Meeting Minutes and Annual Reports," "NAACP Correspondence," and "Personal Data Files." All of these materials directly relate to the functioning of the NAACP Evanston Chapter.

Subseries 1. Meeting Minutes and Annual Reports, 1965-2002**Scope and Contents note**

This subseries contains meeting minutes for the NAACP Evanston Chapter meeting, for both local and the national meetings. Also included in this subseries are the annual reports for the Evanston Chapter. This subseries is arranged in chronological order.

Box

Meeting Minutes and Annual Reports, 1965-2002

1-5

Subseries 2. Correspondence, 1970-2001**Scope and Contents note**

This subseries contains correspondence to and from the NAACP Evanston Chapter to member and letters from members to the Evanston Chapter. The correspondence is separated into two categories, mailed and email. Box 6 contains the mailed correspondence and box 7 contains e-mail correspondence. The

Subseries 3. Personal Data Records,

majority of the correspondence relates to various chapter functions and events. This subseries is arranged in chronological order.

Box

Mailed Correspondence, 1970-2001

6

Emailed Correspondence, 1995-2001

7

Subseries 3. Personal Data Records, undated**Scope and Contents note**

This subseries contains data files for various NAACP Evanston Chapter Administrative leaders. The records provide biographical information for these individuals. The files are maintained in the original order.

Box

Personal Data Records, undated

8

Series II. Election Records, 1984-2001**Scope and Contents note**

This series contains information related to the NAACP's efforts to encourage members to vote in local and national elections. Within this series are fliers, brochures, and printouts that highlight the importance of voting. Many of the materials provide information about the various candidates that ran for office in both local and national elections. In addition, this series contains materials related to the election of leadership to the Evanston chapter of the NAACP.

Box

Series III. Freedom Fund Banquet Records,

9

Election Records, 1984-2001

Series III. Freedom Fund Banquet Records, 1964-2004**Scope and Contents note**

The Freedom Fund Banquet is an annual fundraiser for the NAACP. The Evanston Chapter maintained records for these annual events. This series contains brochures, fliers, and handouts from the annual events. This subseries is arranged in chronological order.

Box

10

Freedom Fund Banquet Records, 1964-2004

Series IV. Youth Records, 1985-2000**Scope and Contents note**

The Youth Records series contains materials pertaining to the Evanston Chapter involvement at Evanston Township High School, college information, and youth employment information. The Evanston Chapter made many efforts to be involved with community youth and to encourage education and employment. This series contains event fliers, scholarship information, and job postings.

Box

11-13

Youth Records, 1985-2000

Series V. Collaborative Project Records, 1996-2001**Scope and Contents note**

Subseries 1. NAACP Evanston Projects,

Collaborative Project Records contain the records for various NAACP involvement in the Evanston community with other organizations. The records are separated into four subseries; “NAACP Evanston Projects,” “University of California at Irvine (UCI) Projects,” “United Block Club of Evanston (UBCE) Projects,” and “PATH Press Projects.” All of these materials relate to the involvement of the NAACP Evanston Chapter in the Evanston community.

Subseries 1. NAACP Evanston Projects, 1997-2000**Scope and Contents note**

This subseries contains various projects that the Evanston Chapter encouraged African American involvement within the Evanston community. These projects relate to social issues in Evanston and were programs organized by the NAACP. The documents reflect projects that focus on housing, job fairs information, and community development. This series is arranged in the original order.

Box

NAACP Projects, 1997-2000

14-16

Subseries 2. University of California at Irvine Projects, 1997-2000**Scope and Contents note**

This subseries contains specific projects that began at the University of California at Irvine (UCI) and influenced many of the national chapters, including Evanston Chapter. The Evanston chapter included many of these small projects related to education, employment, medical and political projects to create connections within the community.

Box

UCI Projects, 1997-2000

17

Subseries 3. United Block Club of Evanston Projects,**Subseries 3. United Block Club of Evanston Projects, 1996-2001****Scope and Contents note**

The United Block Club of Evanston worked on several projects with the NAACP to promote educational and work programs in the community. Contents of this subseries contain the files that detail the work done between United Block Clubs of Evanston and the NAACP Evanston Chapter.

Box

17-18

United Block Club of Evanston Projects, 1996-2001

Subseries 4. PATH Press Projects, 1996-2001**Scope and Contents note**

This subseries contains invoices for printing projects and book orders for the NAACP Evanston Chapter from PATH Press. It shows the working relationship between the two entities. This series is maintained in original order.

Box

19

PATH Press Projects, 1996-2001

Series VI. Complaint Records, (RESTRICTED) 1950-2001**Scope and Contents note**

This series contains complaint records submitted to the NACCP Evanston Chapter. The series is broken down into three subseries; Union Complaints, Personal Complaints, and Legal Complaint Cases.

Subseries 1. Union Complaints,**Subseries 1. Union Complaints, 1950-1965****Scope and Contents note**

This subseries contains union complaints against larger organizations or companies where Evanston NAACP members worked and experienced racial discrimination.

Box

Union Complaints, 1950-1965

20-21

Subseries 2. Personal Complaints, 1950-2001**Scope and Contents note**

This subseries contains personal complaints from individuals in the Evanston community regarding discrimination. The grievances were sent to the NAACP Evanston Chapter asking for assistance on how to address issues of discrimination in a diplomatic manner. The documents contain work and community complaint records.

Box

Personal Complaints, 1950-2001

22-23

Subseries 3. Legal Complaint Cases, 1963**Scope and Contents note**

This series contains a legal case that began as a discrimination complaint in the Evanston community. The contents are the legal transcripts from the cases proceedings.

Box

Series VII. Publications,

23-24

Legal Complaint Cases, 1963

Series VII. Publications, 1962-2002, undated**Scope and Contents note**

This series contains publications from the Evanston community that the NAACP. Within this series are local publications, bound brochures and pamphlets, community fliers and newsletters. This series is arranged in chronological order.

Box

25

Publications, 1962-2002, undated

Series VIII. Newspaper Clippings, 1996-1997**Scope and Contents note**

This series contains newspaper clippings that mention or relate to the Evanston Chapter of the NAACP. The newspaper clippings are arranged in chronological order.

Box

26

Newspaper Clippings, 1996-1997

Series IX. Photographs, undated**Scope and Contents note**

The photographs were created at various Evanston Chapter events and members. The photographs are arranged in the original order.

Series X. Memorabilia,**Box**

27

Photographs, undated

Series X. Memorabilia, undated**Scope and Contents note**

This series contains memorabilia saved from NAACP Evanston Chapter events. The majority of the items are award plaques that honor various members for their work and dedication to the organization. Also within this series are posters and calendars from Evanston Chapter events.

Box

28-29

Memorabilia, undated

Addendum I. Additional Collection, 1903-2010**Scope and Contents note**

Addendum I was processed by Dustin Witsman in 2012. The materials were organized into two series, "Organizational" and "Publications."

Series I. Organizational, 1903-2005**Scope and Contents note**

This series contains material relating to the organizational aspects of the Evanston/North Shore Branch of the National Association for the Advancement of Colored People. It includes meeting minutes, community involvement, events, and correspondence.

Box**Folder**

Series II. Publications,

Organizational, 1999-2005	1	1
Events, 2003-2005	1	2
Voting, 2000-2003	1	3
Speeches, undated	1	4
News Clippings, 1903-2003	1	5
Series II. Publications, 1984-2010		
Scope and Contents note		
This series consists of published programs from the annual Freedom Fund Banquet held by the Evanston/North Shore Branch of the National Association for the Advancement of Colored People.		
	Box	Folder
Labor and Industrial Monthly, 2007	1	6
Annual Freedom Fund Banquet , 1984-1986	1	7
Annual Freedom Fund Banquet , 1990-1993	1	8
Annual Freedom Fund Banquet, 2000-2003	1	9
Annual Freedom Fund Banquet, 2004-2006	1	10

Series II. Publications,

Annual Freedom Fund Banquet, 2007-2010

1

11